



NATIONAL QUALITY FORUM

POSITION PROFILE

Managing Director, Quality Measurement

WASHINGTON, DC

Position Summary

The Managing Director is responsible for leading the strategic and operational implementation of the National Quality Forum's (NQF) measure alignment, public and private measure partnerships, emerging quality trends, and measurement gap projects.

The Managing Director, Quality Measurement leads and manages the day-to-day operations of those projects including managing project team leads, ensuring projects are on time and within budget, and overseeing and monitoring project direction and milestones. The position is also responsible for leading new business development activities in emerging quality areas. The Managing Director will also provide content expertise to staff, including expertise to help advance measure alignment and emerging areas of quality measurement.

Position Duties and Responsibilities

- Manages multiple project team leads who are responsible for overseeing approximately 15 projects.
- Mentors and coaches direct reports and other junior project staff.
- Empowers staff to generate ideas, proactively solve problems, and ensure ownership and accountability.
- Actively guides staff and encourages participation in organization-wide efforts and activities.

- Manages project budgets including collaborating with the Finance department to develop initial budgets, monitoring utilization, and working with team leads to keep project within budget.
- Leads project planning and development, tying project goals to NQF strategic objectives and ensuring milestones are met.
- Oversees contract management including maintaining good relationships with funders and addressing issues in a timely manner, in consultation with team leads.
- Leads business development activities in emerging quality areas including overseeing proposal writing, developing budgets, and working collaboratively across NQF to identify and develop new opportunities.
- Implements a talent management strategy in consultation with the Human Resources department.
- Briefs senior leadership on status of projects, emerging trends, and opportunities for future development.
- Collaborates across NQF to advance quality measurement and alignment.

Position Qualifications

Education:

- Advanced degree in a clinical discipline, public health or healthcare management.

Experience:

- Minimum of 5 to 7 years of experience managing people, budgets, and projects.

- Minimum of 5 years of experience leading, managing, coaching and mentoring individuals and/or teams and holding staff accountable for results.
- Demonstrated strong program management experience across multiple large projects and competing priorities to achieve optimal results.
- Demonstrated experience developing budgets and forecasts for projects and managing utilization targets.
- Experience presenting and writing on behalf of an organization.
- Strong knowledge of the healthcare performance management, policy or public health.
- Experience working in the healthcare delivery system is a plus.

Skills/Abilities:

- Excellent interpersonal skills.
- Proven track record in working collaboratively with internal staff and external stakeholders is essential.
- Demonstrated strategic planning ability.
- Demonstrated strategic cultivation of external relationships through regular participation in panels, committees and networks.
- Demonstrated excellent communication skills, including writing, presentation and persuasion skills for external audiences evidenced through annual speaking engagements, showing area of expertise and thought leadership.

About NQF

The National Quality Forum (NQF) is a not-for-profit, nonpartisan, membership-based organization that works to catalyze improvements in healthcare. Based in Washington, DC, NQF is the only consensus-based healthcare organization in the nation as defined by the Office of Management and Budget. This status allows the federal government to rely on NQF-defined measures or healthcare practices as the best, evidence-based approaches to improving care. The federal government, states, and private-sector organizations use NQF's endorsed measures, which must meet rigorous criteria, to evaluate performance and share information with patients and their families.

NQF was created in 1999 by a coalition of public- and private-sector leaders after the President's Advisory Commission on Consumer Protection and Quality in the Healthcare Industry concluded that an organization like NQF was needed to promote and ensure patient protections and healthcare quality through measurement and public reporting.

NQF embraces a culture of excellence through multi-stakeholder collaboration. We encourage and empower each employee to prioritize learning and growing by providing them the resources to deliver excellence. At NQF, you will find a fast-paced, challenging, inspiring and rewarding career. Maximize your talent and join a team committed to setting high standards for better healthcare efficacy and delivery.

Web Presence

www.qualityforum.org

This search is being conducted by:

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